



Peartree Way Nursery School

Charging & Remissions Policy

October 2023

Reviewed: October 2021

Reviewed: October 2023

Next Review: October 2025

Charging & Remissions Policy

Aim

At Peartree Way Pre-School & Nursery School we aim to make educational opportunities accessible for all.

Principles

- We make no charge for EYFS lessons and related activities in school time.
- We may ask for voluntary contributions for activities wholly or partly in school time which otherwise would be prohibited by cost.
- No child is excluded from any such activity on the basis of non-contribution
- Support is available towards part or all the cost of activity where there are financial difficulties.

KEY RESPONSIBILITIES

Governing Body

- Will review and amend the charging policy
- Will review annually the charges for supplies and services and will monitor whether actual income is in line with anticipated income.

Headteacher

- Will be responsible for drafting proposals for charges
- Will provide reports for the finance committee

Office Manager

- Will provide effective financial administration enabling efficient budget management by the Headteacher
- Will maintain efficient and effective information systems

PROCEDURES

Off Site extra-curricular activities/visits

- A voluntary contribution not exceeding the actual cost will be requested.
- The Governors may provide financial support from the school budget, external grants or Early Years Pupil Premium Funding, for those families unable to meet the full cost of voluntary contributions or charges, on application to the Headteacher. The governing body will be informed in general terms of the total provided for each activity.