

# PRIVACY NOTICE

for

***Pupils in Schools, Alternative Provision and Pupil Referral Units  
and Children in Early Years Settings***

## Privacy Notice - Data Protection Act 1998

We, Peartree Way Nursery School, are the data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about your child/children from previous school and the Learning Records Service, where applicable. We hold this personal data and use it to:

- Support pupil teaching and learning;
- Monitor and report on pupil progress;
- Provide appropriate pastoral care, and
- Assess how well the school is doing.

This information includes your child/children's contact details, national curriculum assessment results, attendance information<sup>1</sup> and personal characteristics such as ethnic group, special educational needs and any relevant medical information.

***We will not give information about your child/children to anyone outside the school without your consent unless the law and our policies allow us to.***

We are required by law to pass some of your information to the Local Authority (LA) and the Department for Education (DfE).

If you want to see a copy of the information we hold and share about your child(ren) then please contact Mrs Jeanne Endersby.

If you want to see a copy of the information we hold and share about you then please contact Mrs Jeanne Endersby.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please contact:

- Data Protection Team Information  
Governance Unit  
Room C1  
County Hall  
Pegs Lane  
Hertford  
SG13

email: [dataprotection@hertscc.gov.uk](mailto:dataprotection@hertscc.gov.uk)

- Public Communications Unit  
Department for Education (DfE)  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

Website: <https://www.gov.uk/government/organisations/department-for-education>

Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288

<sup>1</sup> Attendance is not collected for pupils under 5 at Early Years Settings or Maintained Schools