



**PEARTREE WAY PRE-SCHOOL
NURSERY**

&

FOREST SCHOOL

(incorporating Peart😊ts Pre-School)

SEND Information Report

Review: November 2018

Peartree Way Nursery School Special Educational Needs (SEN) Information Report

1. How does the school know if children need extra help and what should I do if I think my child may have special educational needs?

The attainment and progress of all children is monitored on entry and periodically throughout their time with us. Children falling behind age appropriate expectations will be identified and their learning will be discussed with their parents/carers so that together we can plan to support them to make rapid progress. Those children will be highlighted to all adults working with them and the Special Educational Needs Co-coordinator (SENCO) so that everyone who comes into contact with each child knows how to help them. High quality teaching will target the areas of weakness. Parents will be kept fully informed of this at parent consultations or earlier if necessary. If progress continues to be less than expected it may be necessary to put additional support in place and a thorough assessment of a child's needs takes place. This will be supported by the SENCO and includes the views of the parents and child concerned. If there are indications of a range of learning difficulties then the child will be recorded as having special educational needs (SEN). Parents will be informed and involved throughout this process. Parents who are concerned that their child may have SEN issues should in the first case talk to their child's class teacher.

2. How will school staff support my child?

If a child has been identified as making less than expected progress the first response is high quality teaching targeted at their areas of weakness. If progress continues to be less than expected it may be necessary for the teacher to organise additional support or targeted intervention. This support could be extra group or individual support led by a trained adult. Different teaching resources may be used. This will usually take place within the classroom as part of the session to maximize the impact. However children may be withdrawn if the need to be in a quiet space to listen without distractions. Interventions can range from a short daily session to longer less frequent sessions a week depending on the need of each child. It is the teacher's responsibility to provide for children with SEN in the class and to follow the school's procedures for identifying, assessing and making provision to meet those needs. Where the interventions involve teaching away from the main class the teacher still retains responsibility for the child and works closely with support staff to plan and assess the impact of the interventions and how they can be linked back to classroom teaching. The SENCO provides advice, monitoring, and links with outside agencies. There is a school governor for SEN who oversees the school's work with SEN and ensures the quality of provision is regularly monitored.

3. How will I know how my child is doing?

Our high expectations of each child at Peartree Way Nursery School coupled with planning to meet their needs usually ensures that children are making at least expected progress and frequently better than expected progress. However some children still require additional support in spite of this. Where a child requires additional support parents are informed and targeted intervention is put in place. This support is monitored closely by both class teacher and SENCO and regularly modified. Most interventions take place over 1 or 2 terms and progress is reported back to parents at parent consultations or more regularly if needed.

The effectiveness of the school's provision for children with SEND is evaluated, reported to governors and monitored by OFSTED.

4. How will the learning and development provision be matched to my child's needs?

A detailed assessment which draws on the teacher's assessment and experience of the child, their previous progress and attainment, their development in comparison to their peers, the views and experiences of parents and the child's own views takes place. This ensures that any barriers to learning are identified and effective provision suited to a child's specific needs is implemented. Children are consulted through the whole process and are key to decisions about what support is needed and will yield most impact. When children cannot communicate with words their reactions and emotions are observed closely so that their feelings are always respected.

5. What support will there be for my child's overall well being?

We liaise with the Children's Centre team and other professionals to support our staff who are trained to provide support for children's social, emotional and mental health needs. All staff are highly skilled in implementing personalised effective behaviour strategies and working closely together with parents and children to develop strategies that can also be consistently used at home. Children have regular opportunities to speak to the key staff members when they need advice, guidance or support. The school has a behaviour policy which is published on the school website. The school adheres to the statutory guidance 'Supporting pupils at school with medical conditions' and all medication is kept in a secure place and is only administered by designated people. Individual health care plans are written for children with medical conditions and shared with all staff that work with the child including lunch time staff. There is a designated school nurse who works together with parents and staff to meet a child's health needs. In some instances this will require referring a child to access a specialist support service. There is an assigned Speech and Language Therapist who works very closely with the school.

6. What specialist services and expertise are available at or accessed by the school?

All staff have been trained to recognize indications of SEN. Individuals have developed skills in supporting needs including behaviour support, autism, communication, language and literacy difficulties, early reading support, difficulties with physical skills including dyspraxia, speech and language and signing. The school has a link Educational Psychologist, Speech Therapist and school nurse to whom they can directly refer. The school nurse is then able to refer to different health services. The school can also access outreach services through the Children's Centre and Stevenage Educational Trust (SET).

7. What training have the staff, supporting children with SEND, had or are having?

All staff are trained in First Aid and Safeguarding. There is a specially trained paediatric first aider and designated staff (DSPs) for safeguarding concerns. Early Years staff have been trained by speech therapists so that an accurate assessment of a child's language needs is done on entry to school and appropriate provision implemented. Other staff have been trained in Speech and Language Support, Autism, dyslexia, reading skills intervention, behaviour strategies, gross and fine motor skills difficulties e.g. dyspraxia, signing, communication in print. All support staff are trained to a minimum of NVQ level 3. Training is refreshed regularly and all opportunities for additional training are sought to ensure that staff have an up to date working knowledge of SEND issues and current legislation.

8. How will you help me to support my child's learning?

Parent's consultations are held each term to keep parents fully informed of their child's progress and the learning journal is an ongoing report, shared with parents throughout the year and owned by the child. Parents are involved in reviews where extra support has been put in place and their views are sought at each opportunity to help support their child's learning. Children are encouraged to try out activities at home so that parents are able to see what their children are able to achieve independently and support them with their learning if necessary.

Information leaflets are handed out each term so that parents are informed about the areas the children will be working on. The Family Support Worker has access to a wide range of support from local agencies and services and is able to signpost parents effectively. Coffee mornings have also been held and 'surgeries' with outside agencies such as the school nurse, parents support worker present to answer any questions parents might have.

9. How will I be involved in discussions about and planning for my child's education?

There are formal occasions such as Parent's consultation meetings where parents are involved in discussions about their child's education. However we have an 'open door' policy where parents are usually able to speak to a teacher before or after school to pass on a message/ piece of information or plan a meeting where a longer discussion may be needed. Working parents are able to telephone to arrange for a teacher to call them back or email via the school office if there is a particular issue they wish to discuss. Parents are represented on the school governing body. Parents of children with SEN are regularly involved in discussions through reviews.

10. How will my child be included in activities outside the classroom including school trips?

For all school trips a risk assessment is undertaken to ensure that each child is kept safe from harm. All children with SEND are included on all school trips and, when appropriate, additional staff are deployed. Parents are consulted to ensure full participation and active engagement of all children.

11. How accessible is the school environment?

The school is fully compliant with the Equality Act and reasonable adjustments are made for all children with SEND where necessary. The school received the Gold Inclusion Award in 2010. Support is provided where appropriate for children with SEN needs and advice is sought from the appropriate medical/health professionals to ensure all children's needs are met. The building is fully wheelchair accessible and has disabled changing and toilet facilities. Specialised equipment health and physical needs are catered for within the school environment.

12. Who can I contact for further information?

The headteacher can be contacted by telephone or email and is available to meet with parents if you have any concerns about your child. You may feel it is more appropriate to speak to your child's teacher with any initial queries. If you wish to make a complaint the school has a complaints procedure which is available from the school office.

13. How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?

There is a comprehensive transition programme in place run by the School's Family Worker, for children new to the school or leaving the school. The level of support offered is dependent on each child's needs, age and development. If you have any concerns that your child is worried about changes or moving on please contact the class teacher.

14. How are the school's resources allocated and matched to children's special educational needs?

The school has an amount identified within its overall budget called the notional SEN budget. This is used for resources to support the progress of children with SEN. This is used to employ Learning Support Assistants to meet the needs of children with SEN, buy specialist equipment, books or stationery or provide specialised training for staff. Where a child requires provision which exceeds the nationally prescribed threshold additional, top-up funding can be applied for through the local authority. (Exceptional Needs Funding).

15. How is the decision made about how much support my child will receive?

The amount and type of support offered to a child is determined by a detailed analysis of a child's needs, barriers to learning, stage of development, parental views, their own views and consultation with their class teacher. This support is reviewed regularly with amendments being made to the programme of support. Interventions typically last between 1 and 2 terms with the emphasis being on early identification and targeted effective support to minimise any long term need for additional support.

16. How can I find information about the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?

The authority's local offer of services and provision for children and young people with SEN can be accessed at www.hertsdirect.org/localoffer

The Hertfordshire Autism Quality Offer aligns with the SEND Quality Offer - Hertfordshire's statement on high quality provision and outcomes for children and young people with special educational needs and disabilities. The Autism Quality Offer describes the special educational provision that settings are encouraged to have available for children and young people who have autism or social communication needs and includes links to resources and training available to settings across Hertfordshire. You can access the Hertfordshire Autism Quality Offer by clicking [here](#).